

AMERICAN LEGION POST 60

Minutes of the General Meeting December 11, 2013

Post Commander John Pearson called the meeting to order at 1900 hours. There were 13 members present.

The minutes from the General meeting of November 13, 2013 had been previously distributed to the membership. The motion was made by Mike Keithly and seconded by Dave Harvey to approve the minutes as submitted. The motion passed.

FINANCE REPORT

Mike Keithly Presented the Finance Officer's prepared reports dated 11-26-2013 (see attachments). There were no questions from the members present on the reports.

ADJUTANT REPORT

Terry O'Keeffe reported there were currently 173 members in Post 60 and about 141 were current with their dues for 2014. Sons of the American Legion, Squadron 60 currently have 13 members and 9 are current with their 2014 dues.

1ST VICE COMMANDER REPORT

Jim Kirch said the Kids Santa Christmas party is coming up. There will be no Executive Committee meeting in December.

2ND VICE COMMANDER REPORT

Dave Harvey said he has nothing to report. Mike Keithly said the Cascade Police Department wants to use our tables for their Christmas party. Dave Harvey has been advised.

POST SERVICE OFFICER REPORT

Rob Garrison met with the principal at Cascade school last week. They are interested in getting the vets in classroom program started. They want to form a pool of volunteers that would be willing to help in the classrooms. Rob has an informational sign-up sheet available.

The National Oratorical contest is coming up. In the past there has not been much interest in the contest due to conflicts at the school. There is possibly an interested student this year with no conflicts.

Boys State is coming up. The program has been discussed with the school.

VALLEY COUNTY SERVICE OFFICER

Mike Keithly discussed the recent issue with VA medical ID cards.

REVIEW OF UPCOMING EVENTS

Granite Construction Christmas party is at the Post on Friday night, the 13th of December.

The kids Santa Christmas party is at the Post on the 22nd of December. Joe Posluszny advised that he ran over on the cost of purchasing the candy for the party by \$20.57. The motion was made by Mike Keithly, seconded by Mike Waite to reimburse Joe \$20.57. The motion passed.

OLD BUSINESS

Mike Keithly reported on the new sign. The cities attorney sent a letter to ITD to fine if there was something they could do regarding the property in front of the Post other than Co ownership. He hopes to have some kind of legal document for the city council meeting on the 13th of January. Mike would like to have 4 or 5 Legion members at the January 13th meeting.

The new computer has been purchased and is in the office. Mike Waite needs to be reimbursed \$532.28 for the cost of the computer and associated cable.

Joe Posluszny reviewed the Thanksgiving dinner. There was some miscommunication with the local newspaper regarding the times. 305 meals were served. There were good reports on the meals and the community expressed appreciation.

Santa's visit was discussed and how much the community appreciated it.

NEW BUSINESS

We received a letter from a family in Rolling Hills California and a gift donation of \$100.00 reference to Rod Miller memorial.

We received a letter from the Cascade Medical Center Foundation thanking us for our support.

There being no further business to conduct, the meeting was adjourned at 1940 hours.

Respectfully submitted

Terry O'Keeffe

Adjutant

Attachments:

**American Legion Post 60
Cash Report as of 11/26/13**



Petty Cash		450.00
Sterling Bank - Bar	...2053	494.60
Sterling Bank - Catering	...1208	1,194.13
Sterling Bank - Operating	...2239	1,416.17
Sterling Bank - Construction	...8776	15,589.61
Sterling Bank - Savings Account	...8378	<u>22,383.95</u>

Checking / Saving Summary	
Total Checking/Cash	19,144.51
Total Savings	<u>22,383.95</u>

Total Cash -11/26/13 41,528.46

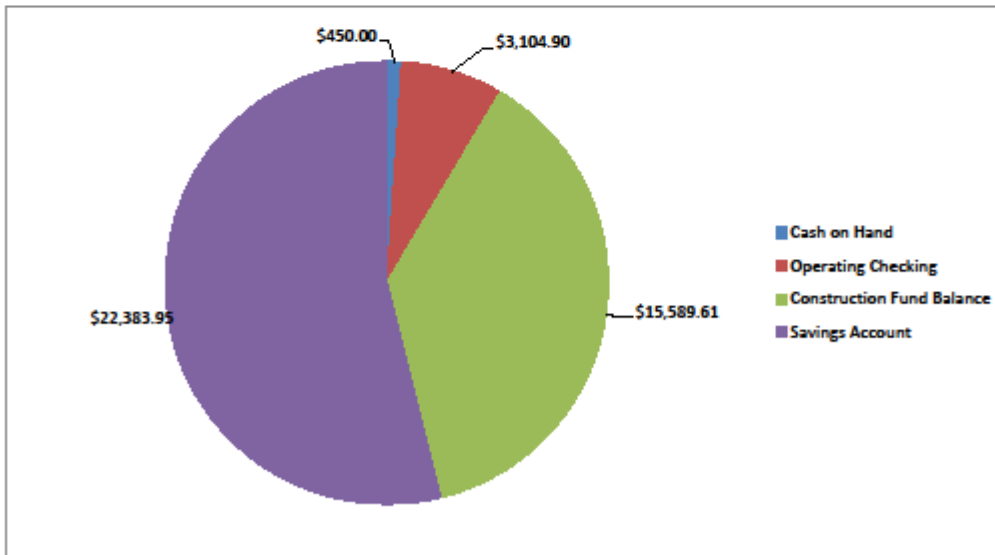
Ending Cash Balance at 12/31/12 27,658.55
 Cash \$ Change - 11 Months of Operation 2013 13,869.91
 Cash % Change - 11 Months of Operation 2013 50.15%

Ending Cash Balance - 12/31/11 42,042.71
 Ending Cash Balance - 11/26/12 28,982.16
 Cash \$ Change - 11 Months of Operation 2012 (13,060.55)
 Cash % Change - 11 Months of Operation 2012 -31.06%

Cumulative Cash Change 2013 vs 2012 26,930.46
 Percent Change 2013 vs 2012 206.20%
 Cash Position Change 2013 vs 2012 12,546.30

Cash Summary	
Cash on Hand	450.00
Operating Checking	3,104.90
Construction Fund Balance	15,589.61
Savings Account	<u>22,383.95</u>
	<u>41,528.46</u>

Veteran's Fund Balance - (Actual) 3,168.39
 Other Donations Balance - (Actual) 22,893.35



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11/26/13
Accrual Basis

American Legion
Profit & Loss
November 1 - 26, 2013

	<u>Nov 1 - 26, 13</u>
Income	
40000 - Facility Rental - Taxable	250.00
40020 - Cleaning Fees	100.00
50000 - Catering - Member Events	2,340.00
60000 - Bar Revenue - Member Events	490.50
60020 - Bar Revenue - Other Events	233.00
80030 - Donations - Veteran's Fund	119.50
80050 - Donations - OTHER	239.50
90000 - Dues Receipts	355.00
90010 - Miscellaneous Sales	42.00
90030 - Sales Tax Receipts	10.50
Total Income	<u>4,180.00</u>
Gross Profit	4,180.00
Expense	
40500 - Utilities	1,129.42
40520 - Janitorial	539.63
40550 - Insurance	534.00
50500 - Catering Expenses - Mbr Events	127.48
50530 - Kitchen Supplies	32.06
50560 - Table Cloth Washing	80.56
60500 - Bar Supplies	39.56
60520 - Bar Liquor	218.59
90510 - Sales Tax Paid on Resale Items	4.11
90530 - Admin Expense	
90534 - Publishing	30.00
90530 - Admin Expense - Other	27.50
Total 90530 - Admin Expense	<u>57.50</u>
90540 - Idaho State Tax Commission	86.91
Total Expense	<u>2,849.82</u>
Net Income	<u><u>1,330.18</u></u>

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11/26/13

Accrual Basis

**American Legion
Profit & Loss
January 1 through November 26, 2013**

	<u>Jan 1 - Nov 26, 13</u>
Income	
40000 - Facility Rental - Taxable	1,359.36
40010 - Facility Rental - Exempt	350.00
40020 - Cleaning Fees	1,050.00
40040 - Audio Visual Fees	200.00
50000 - Catering - Member Events	22,500.00
50010 - Catering - Legion Events	292.00
50020 - Catering - Other Events	26,845.29
50030 - Leftover Meal and Product Sales	181.97
60000 - Bar Revenue - Member Events	4,379.00
60020 - Bar Revenue - Other Events	3,926.00
70010 - Fund Raising Revenue	11,955.52
80030 - Donations - Veteran's Fund	2,684.50
80040 - Donations - Service - Other	100.00
80050 - Donations - OTHER	9,841.95
90000 - Dues Receipts	4,338.00
90010 - Miscellaneous Sales	980.39
90020 - Interest Income	25.81
90030 - Sales Tax Receipts	138.52
90040 - Tax Refunds	315.39
90050 - Dues Refunds	37.50
Total Income	<u>91,501.20</u>
Gross Profit	91,501.20
Expense	
40500 - Utilities	9,177.33
40510 - Maintenance Supplies	842.88
40520 - Janitorial	3,684.14
40530 - Building Repairs	1,499.08
40540 - Snow Removal	654.96
40550 - Insurance	6,901.00
40560 - Equipment Purchase	119.80
50500 - Catering Expenses - Mbr Events	14,002.22
50510 - Catering Exp. - Legion Events	241.38
50520 - Catering Exp. - Other Events	9,361.00
50530 - Kitchen Supplies	2,629.36
50540 - Kitchen Equipment	820.14
50560 - Table Cloth Washing	1,009.00
60500 - Bar Supplies	2,254.40
60510 - Bar License	1,378.00
60520 - Bar Liquor	1,762.84
60530 - Bar Beer	1,303.03
60540 - Bar Wine	429.92
70500 - Fund Raising Expenses	65.00
80520 - Expenses - Boys/Girls State	800.00
80530 - Expenses - Veteran's Fund	2,627.00
80540 - Expenses - City Lights	316.73
80560 - Expenses - Donations/Other	3,161.74
80570 - Expenses - Ctnco	158.76
90300 - Cost of Items for Resale	712.09
90500 - Dues paid to State	2,835.00
90510 - Sales Tax Paid on Resale Items	493.63
90520 - Sales Tax Paid for Supplies	25.72
90530 - Admin Expense	
90531 - Shipping	161.63
90532 - Postage	360.39
90533 - Printing	192.02
90534 - Publishing	550.91
90530 - Admin Expense - Other	1,609.31
Total 90530 - Admin Expense	<u>2,874.26</u>

Catering and Bar Monthly Income and Expense Report
2013

Catering	Receipts	Expenses	P or L
January	\$3,865.50	\$1,402.38	\$2,463.12
February	\$2,713.50	\$1,966.37	\$747.13
March	\$6,740.47	\$2,647.63	\$4,092.84
April	\$2,002.00	\$2,256.55	(\$254.55)
May	\$4,421.20	\$2,078.83	\$2,342.38
June	\$2,486.00	\$2,420.64	\$65.36
July	\$16,534.37	\$10,038.02	\$6,496.35
August	\$5,447.32	\$1,188.15	\$4,259.17
September	\$1,376.00	\$1,049.64	\$326.36
October	\$1,892.00	\$2,532.45	(\$640.45)
November	\$2,340.00	\$240.10	\$2,099.90
December			\$0.00
Annual Total			\$21,997.61
	\$49,818.36	\$27,820.76	

Bar	Receipts	Expenses	P or L
January	\$1,415.00	\$380.68	\$1,034.32
February	\$1,137.00	\$1,401.36	(\$264.36)
March	\$1,234.00	\$351.75	\$882.25
April	\$308.50	\$846.91	(\$538.41)
May	\$1,213.00	\$238.97	\$974.03
June	\$521.00	\$447.56	\$73.44
July	\$483.50	\$437.70	\$45.80
August	\$526.00	\$1,178.13	(\$652.13)
September	\$269.00	\$221.60	\$47.40
October	\$474.50	\$418.39	\$56.11
November	\$723.50	\$258.15	\$465.35
December			\$0.00
Annual Total			\$2,123.80
	\$8,305.00	\$6,181.20	

Annual Profit Margins

Catering	44%
Bar	26%